



Genesys Meeting Center

PRINTING INSTRUCTIONS

- 1) Enter your account information from your welcome email into each of the fields below.
- 2) Click **Print** to have a copy of your card and account details to take with you.
- 3) Cut out the card, fold in half and laminate for protection if you want to keep it in your wallet.

QUICK START

MEETING ACCESS

- Quickly start from Outlook or the InterCall  icon for the fastest meeting access.
- For more information, visit <http://www.intercall.com/genesys/go/>

NOT ONLINE? PHONE-ONLY ACCESS

- Dial your Access Number.
- Enter your Meeting Number, starting and ending with the * key.
- Enter your PIN, starting and ending with the * key.

USEFUL FEATURES

Help Desk	* 10 *
Dial-out	* 1+phone number *
Disconnect last participant	* 2 *
End a conference	* 9 *
Self mute/unmute	* 6 *

TECHNICAL SUPPORT

US & Canada (800) 305-5208
International +1 706.758.1035

InterCall Genesys Meeting Center

Name: _____

Toll Free Access: _____

International Access: _____

Meeting Number: _____

